



COUNTY GOVERNMENT OF KIAMBU

NOTICE FOR EXPRESSION OF INTEREST (EOI)

RE -Advertisement for the consortium of Consultancy Services for the Provision of Architectural Services, Quantity Surveying Services, Civil/Structural Engineering Services, Mechanical Engineering (Building Services) and Electrical Engineering services

Leading to Request for Proposal (RFP) which will only be issued to the shortlisted Consortia on a need basis for a period of (One) 1year with a possible extension of one year.

EOI Ref: CGK/EOI/RTPW&U/02/2026-2027

Issue date: Tuesday 22nd September 2026

CLOSING DATE:

Wednesday 30th September 2026 AT 10.00 AM.

Tenderers who download the EOI document may forward their particulars immediately to procurement@kiambu.go.ke to facilitate any further clarification or addendum.

Late submissions of the EOI shall be rejected.

Address for obtaining further information on tender documents

Name of Procuring Entity: County Government of Kiambu

Physical Address: Supply Chain Management Office at Red Nova Offices Block B, 2ndFloor, RoomB-03

Postal Address: P. O. Box 2344-00900 Kiambu

Contact Person: Director, Supply Chain Management.

Email Address: tenders@kiambu.go.ke

Address for Submission of Tenders.

Name of Procuring Entity: County Government of Kiambu

Attention: Chief Officer- Public Works and Utilities

Postal Address: P.O. Box 2344-00900 Kiambu

Drop-off sealed bid envelopes in the tender box located at County Government of Kiambu Headquarters ground floor, main reception-governor's office

Address for Opening of Tenders.

COUNTY GOVERNMENT OF KIAMBU HEADQUARTERS - Boardroom

SUBMISSION OF EOI RESPONSES

One original and one copy of the Expression of Interest to be submitted manually by dropping-off sealed envelopes of the Expression of Interest in the Tender box located at the address above on or **BEFORE WEDNESDAY 30TH SEPTEMBER 2026 1000HRS EAST AFRICAN TIME.**

Virginia Kahonge

Chief Officer- Department of Public Works and Utilities

DESCRIPTION OF REQUIREMENTS

The County Government of Kiambu seeks to acquire innovative *consortiums of Consultancy Services for the Provision of Architectural Services, Quantity Surveying Services, Civil/Structural Engineering Services, Mechanical Engineering (Building Services) and Electrical Engineering Services* to assist the County Public works departments design and give estimates on various construction projects so as to achieve value for money as well as efficient service delivery.

1. The scope of work will be as follows:

a. Architectural Services:

- Site analysis and feasibility studies. Guide the development of the concept design from the outline proposals considering amendments requested by Clients; prepare sufficient information for a cost estimate, where applicable give an indication of possible start and completion dates for the building contract. The concept design will illustrate the size and character of the Project in sufficient detail for one to agree on the spatial arrangements, materials, and appearances. Submit the plans to the relevant Local Authority for approval.
- Conceptualization of the project's architectural designs.
- Development of detailed architectural drawings including elevations, sections, etc.
- Materials specifications, selection and coordination with other disciplines.
- Compliance with relevant building codes and regulations.
- Any other Architectural works as may be prescribed on site

b. Quantity Surveying Services:

- Preparation bills of quantities and cost estimates, budgets, and financial analysis.
- Quantity take-offs for materials and resources.
- Evaluation of tenders and contractors' bids.
- Cost control and project cost tracking.
- Any other quantity surveying works as may be prescribed on site

c. Civil/Structural Engineering Services:

- Site analysis and feasibility studies.
- Design of site infrastructure, drainage, utilities, and roads.
- Structural designs and design calculations.
- Any other civil/structural works as may be prescribed on site

d. Mechanical Engineering-Building Services:

- Design of HVAC (Heating, Ventilation, and Air Conditioning) systems.
- Specification of plumbing systems.
- Coordination with architectural and structural aspects of the projects.
- Any other mechanical engineering works as may be prescribed on site

e. Electrical Engineer

- To design electrical installations and lighting systems
- To ensure there is Energy efficiency and sustainability considerations
- Any other electrical works as may be prescribed on site

2. Deliverables: Enumerate the expected deliverables for each consultancy discipline:

a. Architectural Services:

- Conceptual architectural drawings.
- Detailed architectural plans, sections, and elevations.
- Material and finishes specifications.
- Any other assignment as prescribed

b. Quantity Surveying Services:

- Cost estimates, budgets, and financial reports.
- Tender evaluation reports.
- Periodic cost tracking reports.
- Any other assignment as prescribed

c. Civil/Structural Engineering Services:

- Site analysis and feasibility reports.
- Infrastructure and drainage design.
- Structural calculations and specifications.
- Any other assignment as prescribed

d. Mechanical Engineering Services:

- HVAC system designs and specifications.
- Plumbing system specifications.
- Energy efficiency recommendations
- Any other assignment as prescribed

e. Electrical Engineering

- Energy efficiency and sustainability considerations
- Any other assignment as prescribed

In addition, to the above deliverables the Consortia of the described Consultancy Services shall provide

- i. Schematic Design Services: site plans, floor plan(s), sections, elevation, and any other illustrative materials; computer images, renderings, or models. Typically, the drawings include overall dimensions, and a construction cost is estimated.
- ii. Design Services: floor plans, sections, and elevations with full dimensions. These drawings typically include door and window details and outline material specifications.
- iii. Document Services: set of drawings that include all pertinent information required for the contractor to price and construct the project

3. Duration of the project: To be as indicated in the RFP issued to the successfully shortlisted candidates

EXAMINATION FOR ELIGIBILITY

The Applicants will be examined for eligibility on the following basis. Those who do not qualify will not be subjected to more detailed evaluation.

ELIGIBILITY CRITERIA		
1	The Firm has provided copy of the certificate of Incorporation/ Business Registration (<i>applicable to lead and all the partnering firms</i>)	
2	Be registered with relevant Professional Bodies SUCH as: a. Board of Registration of Architects and Quantity Surveyors (BORAQS) or equivalent b. Engineers Board of Kenya (EBK) or equivalent (<i>applicable to lead and all partnering firms</i>)	
3	The Firm has provided a copy of a valid practicing license for the relevant consultancy services from the relevant body(ies) (<i>applicable to lead and all partnering firms</i>)(Verifiable)	
4	Copy of CR 12/CR13 for the last six (6) months- (<i>applicable to lead and all the partnering firms</i>)	
5.	The firm is not debarred from participating in procurement by PPRA or by any National agency or International Organization. (FORM SD1)- (<i>applicable to lead and all the partnering firms</i>)	
6.	Self-declaration that the person/tenderer will not engage in any corrupt or fraudulent practice. (FORMSD2)-(<i>applicable to lead and all the partnering firms</i>)	
7.	Attach a written agreement that clearly specifies (for joint ventures and consortia); ✓ The lead partner and their roles ✓ Partnering firms and their roles (The agreement Must incorporate all professionals in, Architectural Services, Quantity Surveying Services, Civil/Structural Engineering Services, Mechanical Engineering (Building Services), Electrical Engineering Services, Signed by all the partnering firms)	
8.	The Firm has provided a copy of valid tax compliance certificate. (<i>applicable to lead and all the partnering firms</i>)(Verifiable)	
9.	Firm to declare and commit to the code of ethics- (<i>applicable to lead and all the partnering firms</i>)	
RESULT-RESPONSIVE OR NOT RESPONSIVE (R or NR)		

ONLY FIRMS THAT MEET THE ELIGIBILITY CRITERIA WILL BE ISSUED WITH A REQUEST FOR PROPOSAL ON A NEED BASIS FOR A PERIOD OF ONE YEAR WITH A POSSIBLE EXTENSION OF ONE YEAR

SELF-DECLARATION FORMS

FORMSD1

SELF-DECLARATION THAT THE PERSON/TENDERER IS NOT DEBARRED IN THE MATTER OF THE PUBLIC PROCUREMENT AND ASSET DISPOSAL ACT 2015.

I....., of Post Office Boxbeing a resident of
.....in the Republic of..... do hereby make a statement as follows: -

1. THAT I am the Company Secretary/Chief Executive/Managing Director/Principal Officer/Director of
.....(Insert name of the Company) who is a Bidder in respect of **Tender No.**
..... for..... (Insert tender title/description) for(Insert name of the Procuring entity) and duly authorized and competent to make this statement.
2. THAT the aforesaid Bidder, its directors, and subcontractors have not been debarred from participating in procurement proceedings under Part IV of the Act.
3. THAT what is deponed to herein above is true to the best of my knowledge, information, and belief.

.....
(Title)

.....
(Signature)

.....
(Date)

Bidder Official Stamp

FORM SD2

SELF DECLARATION THAT THE PERSON/TENDERER WILL NOT ENGAGE IN ANY CORRUPT OR FRAUDULENT PRACTICE.

I, of P.O. Box being a resident of in the Republic of do hereby make a statement as follows: -

1. THAT I am the Chief Executive/Managing Director/Principal Officer/Director of
..... (insert name of the Company) who is a Bidder in respect of **Tender No.**
..... for (insert tender title/description)
for (insert name of the Procuring entity) and duly authorized and competent to make this statement.
2. THAT the aforesaid Bidder, its servants, and/or agents /subcontractors will not engage in any corrupt or fraudulent practice and has not been requested to pay any inducement to any member of the Board, Management, Staff, and/or employees and/or agents of (insert name of the Procuring Entity) which is the procuring entity.
3. THAT the aforesaid Bidder, its servants and/or agents/subcontractors have not offered any inducement to any member of the Board, Management, Staff and/or employees and/or agents of (name of the Procuring entity).
4. THAT the aforesaid Bidder will not engage/has not engaged in any corruptive practice with other bidders participating in the subject tender.
5. THAT what is deposed to herein above is true to the best of my knowledge, information and belief.

.....
(Title) (Signature) (Date)

Bidder Official Stamp

DECLARATIONANDCOMMITMENT TOTHE CODEOF ETHICS

I.....(person) on behalf of (***Name Of the Business/Company/Firm***).....declare that I have read and fully Understood the contents of the Public Procurement & Asset Disposal Act, 2015, Regulations and the Code of Ethics for persons participating in Public Procurement and Asset Disposal Activities in Kenya and my responsibilities under the Code.

IdoherebycommittoabidebytheprovisionsoftheCodeofEthicsforpersonsparticipatinginPublicProcurement and Asset Disposal.

NameofAuthorizedsignatory.....

Sign.....

Position.....

Office address..... Telephone.....

E-mail.....

NameoftheFirm/Company.....

Date.....

(Company Seal/Rubber Stamp where applicable

Witness

Name.....

Sign.....Date.....

Beneficiary:

Request for Expression of Interest No:

Date: _____

TENDER GUARANTEE No.: _____

Guarantor: _____

1. We have been informed that _____ (herein after called "the Applicant") has submitted or will submit to the Beneficiary its Tender (herein after called "the Tender") for the execution of _____ under Request for Tenders No. _____ ("the ITT").
2. Furthermore, we understand that, according to the Beneficiary's conditions, Tenders must be supported by a Tender guarantee.
3. At the request of the Applicant, we, as Guarantor, hereby irrevocably undertake to pay the Beneficiary any sum or sums not exceeding in total an amount of _____ (_____) upon receipt by us of the Beneficiary's complying demand, supported by the Beneficiary's statement, whether in the demand itself or a separate signed document accompanying or identifying the demand, stating that either the Applicant:
 - (a) has withdrawn its Tender during the period of Tender validity set forth in the Applicant's Letter of Tender ("the Tender Validity Period"), or any extension thereto provided by the Applicant; or
 - b) having been notified of the acceptance of its Tender by the Beneficiary during the Tender Validity Period or any extension thereto provided by the Applicant, (i) has failed to execute the contract agreement, or (ii) has failed to furnish the Performance.
4. This guarantee will expire: (a) if the Applicant is the successful Tenderer, upon our receipt of copies of the contract agreement signed by the Applicant and the Performance Security and, or (b) if the Applicant is not the successful Tenderer, upon the earlier of (i) our receipt of a copy of the Beneficiary's notification to the Applicant of the results of the Tendering process; or (ii) thirty days after the end of the Tender Validity Period.
5. Consequently, any demand for payment under this guarantee must be received by us at the office indicated above on or before that date.

[signature(s)]

FORMAT OF TENDER SECURITY [Option2–Insurance

Guarantee] TENDER GUARANTEE No.:__

1. Whereas [*Name of the tenderer*] (hereinafter called “the tenderer”) has submitted its tender dated [*Date of submission of tender*] for the..... [*Name and/or description of the tender*] (hereinafter called “the Tender”) for the execution of under Request for Tenders No. (“the ITT”).
2. KNOW ALL PEOPLE by these presents that WE.....of..... [**Name of Insurance Company**] having our registered office at.....(herein after called “the Guarantor”), are bound unto [*Name of Procuring Entity*] (herein after called “The Procuring Entity”) in the sum of..... (Currency and guarantee amount) for which payment well and truly to be made to the said Procuring Entity, the Guarantor binds itself, its successors and assigns, jointly and severally, firmly by these presents. Sealed with the Common Seal of the said Guarantor this day of _____ 20.
3. NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such that if the Applicant:
 - a) has withdrawn its Tender during the period of Tender validity set forth in the Principal's Letter of Tender (“the Tender Validity Period”), or any extension thereto provided by the principal; or
 - b) Having been notified of the acceptance of its Tender by the Procuring Entity during the Tender Validity Period or any extension thereto provided by the principal; (i) failed to execute the Contract agreement; or(ii)has failed to furnish the Performance Security, in accordance with the Instructions to tenderers(“ITT”) of the Procuring Entity’s Tendering document.

then the guarantee undertake to immediately pay to the Procuring Entity up to the above amount upon receipt of the Procuring Entity's first written demand, without the Procuring Entity having to substantiate its demand, provided that in its demand the Procuring Entity shall state that the demand arises from the occurrence of any of the above events, specifying which event(s) has occurred.
4. This guarantee will expire:(a) if the Applicant is the successful Tenderer, upon our receipt of copies of the contract agreement signed by the Applicant and the Performance Security and, or(b)if the Applicant is not the successful Tenderer, upon the earlier of (i) our receipt of a copy of the Beneficiary's notification to the Applicant of the results of the Tendering process; or(ii)twenty-eight days after the end of the Tender Validity Period.
5. Consequently, any demand for payment under this guarantee must be received by us at the office indicated above on or before that date.

[Date]

[Signature of the Guarantor]

[Witness]