



**COUNTY GOVERNMENT OF KIAMBU
KIAMBU MUNICIPALITY**



**MINUTES OF THE GENDER MAINSTREAMING COMMITTEE MEETING
HELD ON 28TH FEBRUARY 2025, AT KIAMBU MUNICIPALITY’S BOARDROOM**

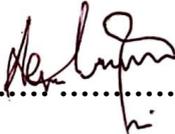
Title of Meeting	Gender Mainstreaming Committee
Members Present	Attendance recorded
Venue	Kiambu Municipality Boardroom
Date of Meeting	28 th February 2025
Time	10:00am to 11:30am

No.	Subjects / Decisions	Actions
	<p><u>MEMBERS PRESENT</u></p> <ul style="list-style-type: none"> • Carol Mbiu – Chairperson • Njoroge Kamunge • Joseph Kamoni • Joseph Muraya – Municipal Manager • Faith Ngugi – Gender & SDO 	Members present were recognized
MINUTE 1/GMC1/2025	<p><u>ADOPTION OF AGENDA</u></p> <ol style="list-style-type: none"> 1. Welcome 2. Reading and Confirmation of previous minutes 3. Presentation of the Gender Mainstreaming Framework 4. Adoption of the Gender Mainstreaming Framework 5. Any Other Business (AOB) <p>The agenda was adopted without amendments.</p>	Agenda was adopted
MINUTE 2/GMC1/2025	<p><u>WELCOME AND CALL TO ORDER</u></p> <p>The meeting was called to order at 10:00am by the Chairperson, who welcomed members and emphasized the importance of strengthening gender mainstreaming structures within the Municipality. An opening prayer was led by Joseph Muraya.</p>	Call to order and opening prayer
MINUTE 3/GMC1/2025	<p><u>READING AND CONFIRMATION OF PREVIOUS MINUTES</u></p> <p>The minutes of the previous meeting were read and confirmed as a true record of the proceedings.</p> <p>Proposed by: Njoroge Kamunge Seconded by: Rev. Joseph Kamoni</p>	Previous minutes read and confirmed.



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<p>MINUTE 4/GMC1/2025</p>	<p><u>PRESENTATION OF THE GENDER MAINSTREAMING FRAMEWORK</u> The Committee was presented with the Gender Mainstreaming Framework received by the Municipality. Members reviewed the framework and noted that it provides guidance on:</p> <ul style="list-style-type: none"> • Institutional gender structures • Implementation mechanisms • Reporting and accountability • Monitoring and evaluation of gender initiatives <p>Members appreciated the framework as a key tool in strengthening gender equality within the Municipality.</p>	<p>Gender Mainstreaming Framework presented</p>
<p>MINUTE 5/GMC1/2025</p>	<p><u>ADOPTION OF THE GENDER MAINSTREAMING FRAMEWORK</u> Following deliberations, the Committee unanimously agreed to adopt the Gender Mainstreaming Framework. Resolved that:</p> <ul style="list-style-type: none"> • The framework be adopted to guide gender mainstreaming activities within the Municipality. • Departments be sensitized on the framework. • Implementation begins immediately in line with committee mandate. 	<p>Gender mainstreaming framework adopted</p>
<p>MINUTE 6/GMC1/2025</p>	<p><u>IMPLEMENTATION PLAN</u> The Committee agreed on the following actions:</p> <ul style="list-style-type: none"> • Development of a gender mainstreaming implementation plan. • Integration of gender considerations into departmental planning and budgeting. • Strengthening gender reporting mechanisms within the institution. 	<p>Gender mainstreaming implementation plan recommended</p>
	<p><u>ANY OTHER BUSINESS (AOB)</u> There being no other business, the meeting was adjourned at 11:30 am</p>	<p>Meeting adjourned</p>

<p>Minutes prepared by:</p> <p>Joseph Muraya: Secretary</p> 	<p>Confirmed by:</p> <p>Carol Muibu: Chairperson</p> 
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