



COUNTY GOVERNMENT OF KIAMBU
KIAMBU MUNICIPALITY
BOARD MEETING HELD ON 13TH NOVEMBER 2024



MINUTES OF THE KIAMBU MUNICIPALITY BOARD MEETING HELD ON 13TH NOVEMBER 2024 AT PHOENICIA HOTEL BOARDROOM AT 4:00PM

Title of Meeting	Kiambu Municipality Board Meeting
Members Present	Attendance List Attached
Venue	Phoenicia Hotel Boardroom
Date of Meeting	13 th November 2024
Time	4pm to 5:30pm

No.	Subjects / Decisions	Actions
	<p><u>MEMBERS PRESENT</u></p> <p>Antony G. Karanja – Board Chairperson Rev. Joseph Kamoni – Member Solomon M. Mwangi – Member Carol G. Muibu – Member Daniel M. Rurigi – Member Eng. Njoroge Kamunge – Member Salome Muthoni – CECM Martin Kangiri – Chief Officer John K. Njoroge – Secretary/Municipal Manager (Outgoing) Joseph Muraya – Secretary/Municipal Manager (Incoming)</p>	Members present were recognized
MINUTE 1/M4/2024	<p><u>ADOPTION OF AGENDA</u></p> <ol style="list-style-type: none">WelcomeReading of Minutes from previous meetingMunicipal Manager HandoverAny Other Business (AOB) <p>The meeting's agenda was proposed by member Eng. Njoroge Kamunge and seconded by member Solomon Mwangi</p>	Agenda was adopted



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MINUTE 2/M4/2024	<p><u>WELCOME AND CALL TO ORDER</u></p> <p>The meeting was called to order at 4:00pm by the Chairperson, who welcomed all members and invited member Carol Muibu to say the opening prayer. Thereafter he made the opening remarks.</p>	Call to order and opening remarks
MINUTE 3/M4/2024	<p><u>READING OF PREVIOUS MEETING MINUTES</u></p> <p>The Secretary read the minutes of the previous meeting. No corrections were made.</p> <p>The minutes were proposed by member Dan Rurigi and seconded by member Rev. Kamoni.</p>	Previous meeting minutes read and confirmed
MINUTE 4/M4/2024	<p><u>MUNICIPAL MANAGER HANDOVER</u></p> <p>The outgoing Municipal Manager introduced the incoming Municipal Manager and delivered handover remarks. Members warmly welcomed the new Municipal Manager, discussed key issues related to the transition, and emphasized the importance of engaging board committees to effectively conduct board business. The incoming Municipal Manager also shared brief remarks, highlighting a commitment to collaborative leadership and continued service delivery.</p>	Municipal Manager handover done
MINUTE 5/M4/2024	<p><u>CLOSING REMARKS</u></p> <p>In his closing remarks, the Chairperson appreciated the outgoing Municipal manager and wished him well in his next station.</p> <p>The date for the next board meeting will be confirmed later.</p> <p>The session concluded with a prayer by Rev. Kamoni.</p>	Closing remarks made



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	<p><u>ANY OTHER BUSINESS (AOB)</u></p> <p>There being no further business, the meeting was adjourned at 5:30pm</p>	Meeting adjourned
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<p>Minutes prepared by:</p> <p>John K Njoroge: Board Secretary</p>	<p>Confirmed by:</p> <p>Antony G. Karanja: Board Chairperson</p>
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