



**COUNTY GOVERNMENT OF KIAMBU
KIAMBU MUNICIPALITY
BOARD MEETING HELD ON 11TH JULY 2024**



**MINUTES OF THE KIAMBU MUNICIPALITY BOARD MEETING HELD ON 11TH
JULY 2024 AT KIAMBU MUNICIPALITY BOARDROOM AT 10:00AM**

Title of Meeting	Kiambu Municipality Board Meeting
Members Present	Attendance List Attached
Venue	Kiambu Municipality Boardroom
Date of Meeting	11 th July 2024
Time	10am to 12 noon

No.	Subjects / Decisions	Actions
	<p><u>MEMBERS PRESENT</u></p> <p>Antony G. Karanja – Board Chairperson Rev. Joseph Kamoni – Member Solomon M. Mwangi – Member Carol G. Muibu – Member Daniel M. Rurigi – Member Eng. Njoroge Kamunge – Member Salome Muthoni – CECM Martin Kangiri – Chief Officer John K. Njoroge – Secretary/Municipal Manager</p>	<p>Members present were recognized</p>
MINUTE 1/M2/2024	<p><u>ADOPTION OF AGENDA</u></p> <ol style="list-style-type: none"> 1. Welcome and Introductions 2. Reading and Confirmation of previous meeting minutes 3. Citizen Fora Report 4. Integrated Strategic Urban Development Plan (ISUDP) and Integrated Development Plan (IDEP) 5. Municipal Annual Investment Plan (AUIP) 6. Grievance Redress Mechanism 7. Any Other Business (AOB) <p>The meeting’s agenda was proposed by Carol Muibu and seconded by Rev. Joseph Kamoni</p>	<p>Agenda was adopted</p>



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MINUTE 2/M3/2024	<p><u>WELCOME AND CALL TO ORDER</u></p> <p>The meeting was called to order at 10:00 am by the Chairperson.</p> <p>He welcomed all members and invited Rev. Kamoni to lead the opening prayer.</p>	Call to order and opening prayer
MINUTE 3/M3/2024	<p><u>READING OF PREVIOUS MEETING MINUTES</u></p> <p>The Secretary read the minutes of the previous meeting.</p> <p>There were no corrections.</p> <p>The minutes were proposed by Eng. Njoroge Kamunge and seconded by Daniel Macharia.</p>	Previous meeting minutes read and approved
MINUTE 4/M3/2024	<p><u>CITIZEN FORA REPORT</u></p> <p>The Secretary presented the citizen fora report. The proposed priority areas for development included cabro works at area ward centers / towns, namely Ting'ang'a, Ndumberi, Kiambu Town, Kirigiti Center, Thindigua Center and Kiamumbi Center. Members emphasized the need to have the cabro projects complete including drainage works.</p> <p>In adopting the citizen fora report, the members also recommended an improved branding of the municipality town center.</p>	The citizen fora report was adopted
MINUTE 5/M2/2024	<p><u>INTEGRATED STRATEGIC URBAN DEVELOPMENT PLAN (ISUDP) AND INTEGRATED DEVELOPMENT PLAN (IDEP)</u></p> <p>The Secretary presented to the board members the municipal Integrated Strategic Urban Development Plan (ISUDP). The ISUDP presented contained all aspects of the municipal Integrated Development Plan (IDEP), as well as the social and environment sustainability measures.</p> <p>The members reviewed the ISUDP and IDEP and appreciated the good work contained therein. They unanimously adopted both ISUDP and the IDEP.</p>	The ISUDP and IDEP adopted



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<p>MINUTE 6/M2/2024</p>	<p>MUNICIPAL ANNUAL INVESTMENT PLAN (AUIP)</p> <p>The Secretary presented to the board the municipal Annual Investment Plan (AUIP). The AUIP contained urban infrastructure projects to be implemented in the municipality.</p> <p>The members discussed the AUIP and similarly appreciated the good work contained therein. They approved the AUIP.</p>	<p>The AUIP was adopted and approved</p>
<p>MINUTE 7/M2/2024</p>	<p>GRIEVANCE REDRESS MECHANISM (GRM)</p> <p>The Secretary presented the proposed Grievance Redress Mechanism (GRM) policy, which seeks to address community concerns, promote transparency, and ensure prompt and fair resolution of complaints.</p> <p>The members discussed the GRM policy and approved it for implementation.</p>	<p>The GRM policy was approved</p>
<p>MINUTE 8/M2/2024</p>	<p><u>CLOSING REMARKS</u></p> <p>In his closing remarks, the Chairperson encouraged the board secretary to continue with proactive communication and reporting to the board on all programs and activities.</p> <p>The date for the next board meeting will be confirmed later.</p> <p>The session concluded with a prayer by Mr. Solomon Mwangi</p>	<p>Closing remarks were made by the chairperson</p>



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	<p><u>ANY OTHER BUSINESS (AOB)</u></p> <p>There being no further business, the meeting was adjourned at 12:30pm</p>	<p>Meeting adjourned</p>
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<p>Minutes prepared by:</p> <p>Joseph Muraya: Board Secretary</p>	<p>Confirmed by:</p> <p>Antony G. Karanja: Board Chairperson</p>
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