



**COUNTY GOVERNMENT OF KIAMBU
KIAMBU MUNICIPALITY
BOARD MEETING HELD ON 26TH JUNE 2025**



**MINUTES OF THE KIAMBU MUNICIPALITY BOARD MEETING HELD ON 26TH
JUNE 2025 AT KIAMBU MUNICIPALITY BOARDROOM AT 8:30AM**

Title of Meeting	Kiambu Municipality Board Meeting
Members Present	Attendance List Attached
Venue	Kiambu Municipality Boardroom
Date of Meeting	26 th June 2025
Time	8:30am to 10:30am

No.	Subjects / Decisions	Actions
	<p><u>MEMBERS PRESENT</u></p> <p>Antony G. Karanja – Board Chairperson Rev. Joseph Kamoni – Member Solomon M. Mwangi – Member Carol G. Muibu – Member Daniel M. Rurigi – Member Eng. Njoroge Kamunge – Member Ann Muhoro - Member Salome Muthoni – CECM Martin Kangiri – Chief Officer John Njoroge – Municipal Manager / Secretary Joseph Muraya – Municipal Manager</p>	<p>Members present were recognized</p>
<p>MINUTE 01/M2/2025</p>	<p><u>ADOPTION OF AGENDA</u></p> <ol style="list-style-type: none"> 1. Opening Remarks 2. Reading of Previous Minutes 3. Board Workplan for FY 2025/26 4. OSR Targets for FY 2025/26 5. Budget for FY 2025/26 6. KUSP 2 Update 7. Review Of the Integrated Development Plan 8. Annual SWM Implementation Report 9. Climate Risk Policy 10. Handover 11. Any Other Business <p>The meeting’s agenda was proposed by member Ann Muhoro Mwangi and seconded by member Solomon Mwangi</p>	<p>Agenda was adopted</p>



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MINUTE 02/M2/2025	<p><u>WELCOME AND CALL TO ORDER</u></p> <p>The meeting was called to order at 8:45am by the Chairperson. Member Carol said the opening prayer, followed by opening remarks and welcome from the chair.</p>	Call to order and opening remarks
MINUTE 03/M2/2025	<p><u>READING OF PREVIOUS MEETING MINUTES</u></p> <p>The minutes of the previous meeting were read and confirmed as a true record of proceedings, without any corrections. Member Eng. Kamunge confirmed, and member Rev. Kamoni seconded the same.</p>	Previous meeting minutes read and confirmed
MINUTE 04/M2/2025	<p><u>BOARD WORKPLAN FOR FY 2025-2026</u></p> <p>The secretary presented a proposal of the board work plan, including the citizen fora schedule.</p> <p>The board members discussed the proposal to ensure alignment with the county's programs and plans. The board workplan and citizen fora schedule we adopted.</p>	Board workplan and citizen fora schedule adopted
MINUTE 05/M2/2025	<p><u>OSR TARGETS FOR FY 2025-2026</u></p> <p>The board discussed the current financial year's revenue performance against set targets, and encouraged the revenue correction team to do better in the next financial year.</p> <p>The board members adopted the targets for the financial year 2025-2026.</p>	FY 2025-26 OSR targets adopted
MINUTE 06/M2/2025	<p><u>BUDGET FOR FY 2025-2026</u></p> <p>Discussions were held on the progress of the municipal budget implementation for the financial year 2024-2025.</p> <p>The board also discussed and adopted the budget for the financial year 2025-2026.</p>	FY 2025-26 budget adopted
MINUTE 07/M2/2025	<p><u>KUSP 2 UPDATE</u></p> <p>The Municipal Manager updated the Board on the progress of the second phase of the Kenya Urban Support Program (KUSP II). The Municipality successfully participated in APA I; however, it is yet to receive the corresponding APA I funding.</p>	KUSP 2 Update



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<p>MINUTE 08/M2/2025</p>	<p><u>REVIEW OF THE INTEGRATED DEVELOPMENT PLAN (IDEP)</u></p> <p>Following the public participation process in accordance with the law, The Board received the feedback and submissions received from stakeholders and members of the public as were compiled and incorporated into the revised draft of the Plan.</p> <p>Members reviewed the updated IDEP and noted that it reflects key development priorities for the Municipality, aligns with the Municipality’s strategic objectives, and incorporates stakeholder views obtained during the public participation exercise.</p> <p>Members discussed the proposed interventions, implementation priorities, and the importance of ensuring effective monitoring and coordination during implementation.</p> <p>Following deliberations, the Board resolved to approve the reviewed Integrated Development Plan (IDEP). The Board further directed that:</p> <ol style="list-style-type: none">1. The finalized IDEP be circulated to relevant departments for implementation.2. Progress on the implementation of the Plan be reported to the Board periodically.3. The Municipality continues to strengthen stakeholder engagement in future planning processes.	<p>The Board reviewed and approved the IDEP</p>
<p>MINUTE 09/M2/2025</p>	<p><u>ANNUAL SWM IMPLEMENTATION REPORT</u></p> <p>The Board received the Annual Solid Waste Management (SWM) Implementation Report and related documents outlining the progress made in implementing solid waste management initiatives within the Municipality during the reporting period.</p> <p>Members reviewed the report and noted key achievements, challenges encountered, and ongoing measures aimed at improving waste management services and environmental sustainability. The Board adopted Annual SWM Implementation Report and directed that recommendations and proposed improvements be implemented to enhance solid waste management within the Municipality.</p>	<p>Annual SWM report adopted</p>



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MINUTE 10/M2/2025	<p><u>CLIMATE RISK POLICY</u></p> <p>The Board was presented with the County Climate Risk Policy developed to guide the municipality in identifying, assessing, and managing climate-related risks that may affect municipal infrastructure, service delivery, environmental sustainability, and overall urban resilience.</p> <p>Members reviewed the key provisions of the policy and noted the importance of adopting the policy to support sustainable development, safeguard municipal investments, and enhance resilience to climate-related impacts. Following deliberations, the Board resolved to approve and adopt the Climate Risk Policy as presented.</p>	Climate Risk Policy adopted
MINUTE 11/M2/2025	<p><u>HANDOVER</u></p> <p>The Board was informed of a transfer in the Office of the Municipal Manager. Members received the update positively and encouraged continued service delivery.</p>	Handover done
MINUTE 12/M2/2025	<p><u>CLOSING REMARKS</u></p> <p>The Chair appreciated members for their continued commitment to the affairs of Kiambu Municipality and encouraged them to sustain the same dedication in the new financial year.</p>	Closing remarks made
	<p><u>ANY OTHER BUSINESS (AOB)</u></p> <p>There being no other business, the meeting ended at 11:30am. The Chairperson thanked members for their attendance and valuable contributions. The meeting concluded with a prayer led by Rev. Kamoni.</p>	Meeting adjourned

Minutes prepared by:

Joseph Muraya:
Board Secretary

Confirmed by:

Antony G. Karanja:
Board Chairperson