



**COUNTY GOVERNMENT OF KIAMBU  
LIMURU MUNICIPALITY**



**MINUTES OF LIMURU MUNICIPALITY BOARD MEETING HELD ON 15<sup>TH</sup> JUNE  
2025 AT LIMURU MUNICIPALITY BOARDROOM**

**ATTENDANCE**

**PRESENT**

1. ANTONY MACHARIA KIMANI - BOARD MEMBER
2. JAMES KAMAU MBUGUA – MUNICIPAL MANAGER
3. PETER MUNGAI WANJIKU- BOARD MEMBER
4. MARYANN WAMBUI NJOROGE- BOARD MEMBER
5. JOSEPH KIMANI MUNYAKA - BOARD MEMBER
6. FELISTUS NYANJIRU NGUMI- BOARD MEMBER
7. MOSES KINUTHIA- BOARD MEMBER

**ABSENT WITH APOLOGY**

1. ELIUD CHAI KIARIE - BOARD MEMBER

**AGENDA**

The agenda of the meeting were as follows:

1. Welcoming Remarks from Chairperson
2. Adoption of agenda
3. Confirmation of minutes of previous meeting
4. Matters arising
5. Calendar of Board & Committee meetings
6. Approval of Climate Risk Profile
7. Adoption of Private Sector Engagement Framework
8. A.O.B
9. Adjournment

**MIN M5/01/08/10/2024: ADOPTION OF THE AGENDAS**

The meeting started with a word of prayer by Antony Macharia at 9.07AM. The chairman welcomed the members to the day's deliberations. The agendas were adopted as presented as proposed by MaryAnn Wambui and seconded by Dr. Moses Kinuthia.

**MIN M5/02/08/10/2024: READING AND CONFIRMATION OF PREVIOUS MEETING MINUTES**

The previous meeting minutes were confirmed by Dr. Moses Kinuthia and was seconded by Felistus Ngumi subject to some minor rectification.

**MIN M5/03/08/10/2024: MATTERS ARISING**

The members agreed that meetings minutes to be availed to them for ratification before being sent to the department/county within three days after the meeting.

The board requested that the county deploy the staff to the municipality and not to the sub-county.

The chairman noted that KUSP 2 money had not been released and therefore the projects were delayed.

The board emphasized the need to have the function transferred to the municipalities through a gazette notice. The only transferred functions to the Limuru municipality were waste management and storm water drainage management.

**MIN M5/04/08/10/2024: CALENDAR OF BOARD & COMMITTEE MEETINGS**

The members highlighted that municipality board calendar is important for proper planning of annual activities, meetings etc.

The members noted that, full board meeting should be held on quarterly basis as required by the UACA. They suggested they following dates

QUARTER	DATE	REMARKS
1 <sup>ST</sup>	8 <sup>TH</sup> OCTOBER, 2024	
2 <sup>ND</sup>	21 <sup>ST</sup> JANUARY, 2025	
3 <sup>RD</sup>	8 <sup>TH</sup> APRIL, 2025	
4 <sup>TH</sup>	8 <sup>TH</sup> JULY, 2025	

The members suggested that there should be committee meetings in between the full board meetings as follows;

COMMITTEE	QUARTERS			Remarks
	1 <sup>ST</sup>	2 <sup>ND</sup>	3 <sup>RD</sup>	
Technical	24 <sup>th</sup> October, 2024	14 <sup>th</sup> February, 2025	22 <sup>nd</sup> April, 2025	
Human Resource	20 <sup>th</sup> November, 2024	18 <sup>th</sup> February, 2025	6 <sup>th</sup> May, 2025	
Finance	12 <sup>th</sup> November, 2024	18 <sup>th</sup> March, 2025	17 <sup>th</sup> June, 2025	
Audit	10 <sup>th</sup> December, 2024	4 <sup>th</sup> March, 2025	27 <sup>th</sup> May, 2025	

The board and committee calendar of events was proposed by Felistus Ngumi and seconded by MaryAnn Wambui.

#### **MIN M5/05/08/10/2024: APPROVAL OF CLIMATE RISK PROFILE**

The manager presented the Kiambu county climate risk profile to the board members for adoption. The Board anonymously approved the Climate risk profile.

**MIN M5/06/08/10/2024: ADOPTION OF PRIVATE SECTOR ENGAGEMENT FRAMEWORK**

The members were taken through the Private Sector Engagement Framework by the Director MAUD. It was emphasized the need of having a formal framework of engaging the private sector in the county and the need for adoption and forwarding to CECM lands for adoption by the cabinet. The board approved the county PSEF

**MIN M5/07/08/10/2024: ADJOURNMENT**

There been no other business, the meeting was adjourned at 11:19AM with a word of prayer by the Felistus Ngumi.

**Confirmation of Minutes**

Date:.....25/06/2025..... Signature:..........

**Board Secretary/ Manager**

Date:.....25/06/2025..... Signature:..........

**Board Chairperson**