



**JUJA MUNICIPALITY
MUNICIPAL MANAGER**

**P.O.BOX 1170 - 01000
THIKA**

COUNTY GOVERNMENT OF KIAMBU

**DEPARTMENT OF LAND, HOUSING, PHYSICAL PLANNING, MUNICIPAL
ADMINISTRATION AND URBAN DEVELOPMENT**

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**MINUTES FOR THE REVIEW OF THE INTEGRATED DEVELOPMENT
PLAN (IDEP)**

FOR

JUJA MUNICIPALITY

VENUE: JUJA MUNICIPAL OFFICES

DATE: 14TH NOVEMBER, 2024

FY 2024/2025

1. Attendance

(Attached)

Date: 14TH November

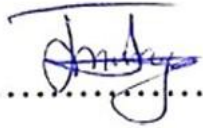
Time: 10 Am

Venue: Juja subcounty offices.

Prepared by: Municipal Office Administrator.

Confirmed by: Municipal Manager, Juja Municipality

Sign.



1. Attendance

(Attached)

2. Opening Remarks

The meeting commenced at 10:00 a.m. with an opening prayer led by a resident of the municipality. The Municipal Manager welcomed participants and emphasized that public participation is a constitutional requirement, as provided in the Constitution of Kenya 2010 and the County Governments Act 2012. He explained that the Integrated Development Plan (IDEP) will serve as a strategic framework to guide infrastructure development, land use planning, environmental management, economic growth, and provision of social services in Juja Municipality over the next five years.

3. Purpose of the Meeting

The meeting was convened to review the IDEP and gather technical and stakeholder input to enhance the plan's quality, relevance, and implementation.

The review focused on ensuring the IDEP effectively addresses urban growth, infrastructure, environmental management, economic development, and social services within the municipality.

4. Presentation of the IDEP

The planning team presented the main components of the IDEP:

a) Housing and Urban Renewal

- Promotion of affordable housing initiatives
- Upgrading of informal settlements.
- Incentives for developers, including land rate waivers

b) Physical and Land Use Planning

- Proposed zoning framework
- Regularization of informal settlements.
- Protection of environmentally sensitive areas

c) Infrastructure Development

- Upgrading access roads and non-motorized transport (NMT) facilities
- Storm water drainage improvements
- Expansion of street lighting

d) Environmental Management

- Solid waste management strategy
- River and riparian restoration
- Urban greening initiatives

e) Economic Development

- Formalization of markets and trading zones
- Youth enterprise support programs
- Enhancement of ICT infrastructure

5. Key Issues Raised by Participants

5.1 Solid Waste Management

- Residents expressed concerns about irregular waste collection
- Proposed establishment of designated waste transfer stations
- Recommended stronger enforcement against illegal dumping
Response: Environment Department confirmed plans to strengthen waste collection contracts and introduce waste segregation at source

5.2 Roads and Drainage

- Complaints about poor road conditions, especially during rainy seasons
- Need for proper drainage systems to prevent flooding in low-lying areas
Response: Roads Department indicated that priority roads have been earmarked for upgrading under the County Annual Development Plan

5.3 Informal Settlements

- Calls for provision of basic services (water, sanitation, lighting) in Gachororo.

- **Response:** Planning Department assured that settlement upgrading and tenure regularization are incorporated in the IDEP framework

5.4 Affordable Housing

- Requests for transparent beneficiary selection criteria
 - Suggestion to prioritize local residents and vulnerable groups
 - Need to subsidize building material costs
- Response:** Housing Department confirmed alignment with the National Affordable Housing Programme guidelines

5.5 Youth and Gender Inclusion

- Youth requested allocation of innovation hubs and sports facilities
 - Women representatives requested market infrastructure with child-care spaces
 - Emphasis on mainstreaming gender considerations in all projects
 - Focus on inclusive urban planning for youth, women, children, PWDs, and socially marginalized groups
- Resolution:** All sectoral projects will integrate gender-responsive planning and youth empowerment strategies

5.6 Environmental Protection

- Protection of riparian reserves from encroachment
 - Tree planting and greening initiatives within the CBD
- Response:** Municipality committed to enforcing riparian protection regulations and increasing urban tree cover

6. General Recommendations

The following cross-cutting recommendations were adopted:

1. Strengthen enforcement of zoning and development control regulations
2. Enhance transparency in project implementation and reporting
3. Promote Public-Private Partnerships (PPPs) in infrastructure provision
4. Improve communication channels between the Municipality and residents
5. Ensure disability-friendly infrastructure in all new developments

7. Resolutions

After deliberations, the meeting resolved that:

- The IDEP be revised to incorporate stakeholder inputs
- A summary of comments and responses be annexed to the final report
- Continuous public engagement forums be held annually to monitor implementation progress

8. Way Forward

The planning team will finalize the revised IDEP and submit it for consideration and adoption by the relevant municipal and county authorities.

9. Adjournment

The meeting was adjourned at 1:00 p.m. with a closing prayer

SAMPLE PHOTOS



SOURCE: FIELD SURVEY,2024