



COUNTY GOVERNMENT OF KIAMBU -
KIKUYU MUNICIPALITY

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24th Jan, 2025

Minutes for a board meeting held on 24th January, 2025 at Kikuyu MMs Board room.

Members Present.

1. Ms. Ann Muthoni Wambaa – Chairperson
2. Mr. Francis G Wainaina – V. Chairperson
3. Mr. Paul Waruhiu Mwendia - Secretary
4. Mr. Benson Njenga Njoroge – Member
5. Mr. George Wainaina Njogu – Member
6. Rev. Wilfred Chege Kogo – Member
7. Ms. Mary Mungai - Member
8. Salome Wainaina – CECM – LHPPMAUD
9. Martin Kangiri – Ag. CO – LHPPMAUD

Agenda

1. Welcoming and note of apologies
2. Adoption of the Agenda
3. Confirmation on constitution of the Board committees
4. Draft Presentation of the Solid Waste Management Plan Implementation report
5. IDEP review
6. AOBs

Min 01/02/2025 – Welcoming remarks

The chairlady called the meeting to order at 8.55am with Rev. Wilfred Kogo leading with a word prayer. The chair took the time to welcome the members and noted that it was a great sacrifice from the members to serve the people of Kikuyu.

The chair noted on the apologies of the day.

Min 02/02/2025 – Reading and adopting the agenda of the day.

The secretary gave and read a copy of the notice of agenda which the members agreed to and were adopted.

Min 03/03/2024 – Constitution of the Board committees.

The secretary gave a copy of the board paper for the formation and terms of reference of Kikuyu municipality board committees which stipulated that the formation of the committees was well defined by the schedule 10 of the urban areas and cities act. The paper also stipulated the proposed each committee's roles, responsibilities and the reporting structures. The members adopted the paper and the following committees were formed.

1. Human resources and administration committee
2. Audit, risk & compliance Committee
3. Finance and general purpose committee
4. Technical/strategy committee
5. Gender Committee

The following were elected into the committees;

Human Resources and administration committee

1. Rev. Wilfred Kogo
2. George Wainaina
3. Mary Mungai

Audit, Risk & Compliance

1. George Wainaina
2. Benson Njoroge
3. Rev. Wilfred Kogo

Finance and General Purpose Committee

1. Benson Njoroge
2. Ann Wambaa
3. Francis Wainaina

GenderMaistreaming Technical/ Strategy Committee

1. Mary Mungai
2. Francis Wainaina
3. Ann Wambaa

Min 04/02/2025 – Draft Presentation of the Solid Waste Management Plan Implementation report

The board members were taken through the draft solid waste management updates as per the SWM implementation report. These included; activities, achievements challenges (attached is the SWM Implementation report)

MIN 05/02/2025: Idep Review by The Board

The board members were informed that there were amendments to the IDEP following the IDEP review public participation exercise and inclusion of the; affordable housing, youth, gender and PWDs effected on the IDEP. The board members adopted the recommendations final idep document.

MIN 06/02/2025 – AOBs

1. There being no other business the meeting was adjourned with a word of prayer from the Chair Ms. Ann Wambaa at 12.55pm.

Minutes Prepared By:

Board Secretary 

Board Chairperson 