



COUNTY GOVERNMENT OF KIAMBU -
KIKUYU MUNICIPALITY

P.O. Box 2344-00900 Kiambu, Kenya

Tel: +254 709 877 000 E-mail: info@kiambu/go.ke Website:
www.kiambu.go.ke Twitter: KiambuCountyGov

7th Feb, 2025

Minutes for a board meeting held on 7th February, 2025 at Kikuyu MMs Board room.

Members Present.

1. Ms. Ann Muthoni Wambaa – Chairperson
2. Mr. Francis G Wainaina – V. Chairperson
3. Mr. Paul Waruhiu Mwendia - Secretary
4. Ms. Mary Mungai - Member

Agenda

1. Welcoming and note of apologies
2. Adoption of the Agenda
3. Presentation of the gender mainstreaming framework
4. Adoption of the gender mainstreaming framework
5. AOBs

Min 01/02/2025 – Welcoming and note of apologies

The chairlady called the meeting to order at 9:00 am with Mary Mungai leading with a word prayer.

Min 02/02/2025 – Reading and adopting the agenda of the day.

The secretary gave and read a copy of the notice of agenda which the members agreed to and were adopted.

MIN/03/08/10/2024: Presentation of the gender mainstreaming framework

The Committee was presented with the Gender Mainstreaming Framework received by the Municipality.

Members reviewed the framework and noted that it provides guidance on:

- i. Institutional gender structures
- ii. Implementation mechanisms
- iii. Reporting and accountability
- iv. Monitoring and evaluation of gender initiatives

Members appreciated the framework as a key tool in strengthening gender equality within the Municipality.

MIN /06/08/10/2024: Adoption of the gender mainstreaming framework

Following deliberations, the Committee unanimously agreed to adopt the Gender Mainstreaming Framework.

It was resolved that:

- The framework be adopted to guide gender mainstreaming activities within the Municipality.
- Departments be sensitized on the framework.
- Implementation begins immediately in line with committee mandate.

Implementation Plan

The Committee agreed on the following actions:

- Development of a gender mainstreaming implementation plan.
- Integration of gender considerations into departmental planning and budgeting.
- Strengthening gender reporting mechanisms within the institution.

MIN 06/02/2025 – AOBs

1. There being no other business the meeting was adjourned with a word of prayer from the Chair Ms. Ann Wambaa at 11:00am.

Minutes Prepared By:

Board Secretary



Board Chairperson

