



**MUNICIPAL MANAGER  
THIKA MUNICIPALITY  
P.O. Box 240 THIKA**

## **THIKA MUNICIPALITY**

### **COUNTY GOVERNMENT OF KIAMBU DEPARTMENT OF LAND, HOUSING, PHYSICAL PLANNING, MUNICIPALADMINISTRATION AND URBAN DEVELOPMENT P.O. Box 1170-01000 Thika, Kenya**

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### **MINUTES OF THE BOARD MEETING HELD AT THE GOVERNOR'S BOARDROOM THIKA ON 29<sup>TH</sup> JULY 2024**

#### **Attendees**

Joseph G. Mwangi	Chairperson
Rachel Wanjiru Njue	Vice Chairperson
Gathii Kanyii	Municipal manager/Secretary
Mumbi A. Ng'aru	Member
Paul Jomo Thome	Member
Hezron Muiruri	Member
John N. Kimaru	Member
Rev. Peter T. Kinyanjui	Member
CECM Salome Wainaina	CECM Lands
C.O. Martin Kangiri	CO Lands

The Chairman called the meeting to order at 9.30am and the opening prayers were led by Hezron Muiruri.

#### **Agenda**

1. Familiarization
2. Aligning functioning of legislative and County grievance

**MIN. 1/7/24: Reading and adoption of the previous meeting minutes**

The minutes of the previous meeting were read by Rachel Wanjiru.

They were proposed by Paul Njomo and seconded by John N. Kimaru as a true record of the deliberations.

**MIN. 2/7/24: Matters arising**

Members expressed the need to have a meeting with the Thika Members of County Assembly to deliberate on various issues including service delivery and development.

**Familiarization**

- Members felt there was need for proper recognition and introductions during Municipality/County government events.
- Communicate to board regarding His Excellency visit
- Introduction of Members in all County events.

Members expressed there was need for them to fully participate in the various functions delegated to the municipality which was unanimously agreed upon.

- Respective committee members will be representing members during Governor's visit.
- Members expressed their support to the Municipality through the Municipal Manager's office.

**Min. 3/7/24: Development Projects**

Members were given an update on the development projects currently ongoing:-

Organize project visit by MM and committee involved to be supervising.

- Kenya informal Sector Improvement Program (KISIP) that was ongoing on in Umoja and Kiangombe estates.
- There was some patching up done on the road from Gatitu Junction into Thika town and the main bus park by the County Government.
- There was installation of a new X-ray machine at Thika Level 5 Hospital
- The Magogoni market had started being constructed
- The Ngoliba hospital maternity wing rehabilitation was still underway and should be open as soon as it is complete. Mpesa Foundation to start Maternity theatre of perimeter wall.
- Several ECDE centers have been constructed and completed and we are still expecting more that construction is ongoing.

**Min. 4/7/24**

The Board members expressed the need to work closely with local political leadership and therefore there is need to hold a meeting with the Members of the County Assembly (MCAs) to deliberate on various issues affecting the Municipality.

Members felt that it was important to always be recognized at all public meetings that they attend.

Members felt left out in the running of the Municipality affairs/functions and expressed the need to have them fully involved in these activities.

Members also raised the following issues that need to be followed up:-

- Pakjel road is not properly done as it lacks drainage and the workmanship is poor
- The kiosks on the roadside are inconvenient to traders, motorists and residents as they cause a lot of blockages.
- There was a request for cards of identity for the members
- There was a request for a follow up on the payment of pending board allowances.
- There is need for the board members to have a meeting with Ad-hoc committee of Thika Smart City so that they may as well be in a position to understand the contents of the charter and the report that was presented to H.E. the Governor.

**MIN. 5/7/24: BOARD FUNCTIONS**

The board resolved to have the following activities with the Municipality:-

- Meeting with the heads of departments of the various departments to harmonize activities and board involvement.
- The Board agreed to come up with strategies to enhance revenue collection and improve on revenue collected.
- Members also agreed to collect information from their various areas and localities affecting service delivery and advice on action to be taken.
- Members agreed to meet the Thika Level 5 hospital board of management and Senior staff in order to harmonize municipality and hospital operations.

- Members agreed to have visits to various areas within the municipality and advise on the areas that need improvement, for example, infrastructure, markets, waste management, traffic management, building plans approval.

**MIN. 6/7/24: BOARD PAPER**


The Municipal Manager presented to the board a paper (herein attached) on various activities that are being undertaken within the Municipality and have been devolved from the County Executives Committee.

The Board members appreciated and unanimously adopted the board paper and requested for regular updates on the activities.

**MIN. 7/7/24: AOB**

There being no any other business, the meeting was closed at 2.10pm with a word of prayer from Mr. Hezron Muiruri.

**Minutes recorded and Signed by:-**

Chairperson: Sign:  .....

Secretary: Sign:  .....