 **REPUBLIC OF KENYA**

**COUNTY GOVERNMENT OF KIAMBU**

**OFFICE OF THE GOVERNOR**

**ADVERTISEMENT**

**DECLARATION OF VACANCIES - COUNTY PUBLIC SERVICE BOARD**

Pursuant to the provisions of the County Government Act. No 17 of 2012 and as captured under Section 18 of the County Governments (Amendment) Act 2020, the Kiambu County Public Service Board Member Selection Panel wishes to consider applications from suitably qualified, result oriented and motivated Kenyan Citizens for the appointment of the following position;

**MEMBER – COUNTY PUBLIC SERVICE BOARD - THREE (3) POSTS**

**Terms of Service**: Non-renewable term of six years.

**Salary**: As prescribed by the Salaries and Remuneration Commission(SRC)

**Duties and Responsibilities**

1. Establish and abolish offices with the Board in the County Public Service
2. Appoint persons to hold or act in offices in the County Public Service, including in the Boards of cities and urban areas within the county and to confirm appointments;
3. Exercise disciplinary control over, and remove, persons holding or acting in the public service;
4. Prepare regular reports for submission to the County assembly on the execution of the functions of the Board;
5. Promote in the county public service values and principles;
6. Evaluate and report to the county assembly on the extent to which the values and principles of the public service are compiled;
7. Facilitate the development of coherent, integrated human resource planning and budgeting for personnel emoluments in the county government;
8. Advise the county government on human resource management and development;
9. Advise county government on implementation and monitoring of the national performance management system in the County;
10. Make recommendations to the salaries and Remuneration Commission, on behalf of the county government, on the remuneration, pensions and gratuities for county public service employees.

**Requirements for Appointment.**

1. Be a Kenyan citizen;
2. Be a holder of a first degree from a recognized university in Kenya;
3. Have knowledge, experience and a distinguished career of not less than five (5) years in a senior position and in management, administration in the Public Service or Private Sector;
4. A master’s degree from a university recognized in Kenya will be an added advantage;
5. Have demonstrable leadership and management capacity including knowledge of public service management and strategic people management;
6. Be conversant with the Constitution of Kenya, and Devolution Laws;
7. Have ability to work in a multi-ethnic environment with sensitivity and respect to diversity;
8. Have capacity to work under pressure to meet deadline;
9. Demonstrate understanding and commitment to the national values and principles of governance as outlined in the articles 10 and 232 of the Constitution of Kenya 2010;
10. Be a strategic thinker and result oriented;
11. Satisfy the requirements of Chapter Six of the Constitution of Kenya 2010 on Leadership and integrity;

**How to Apply**

Interested and qualified persons are requested to make their applications, together with copies of their detailed curriculum Vitae, Academic and Professional Certificates, Testimonials, National Identity card or Passport, in a plain and sealed envelope clearly marked “ Application for the Member of the Board for the County Public Service Board on the envelope.

The applications should be addressed to;

**The Chairperson,**

**Kiambu County Public Service Board Selection Panel**

**P.O. Box 2344-00900 Kiambu**

Hand Delivered applications should be submitted to the office of the Ag. County Secretary, County Headquarters -Kiambu Town , on or before 8th of November 2024 by 1700hrs.

The County Government of Kiambu is committed to **Zero tolerance to Corruption**. We **CAUTION** applicants and their families not to fall victim of fraudsters and impersonators who solicit for money with a promise to secure them jobs in the County Government. The Selection Panel shall bear no responsibility for any personal loss arising from such unlawful dealings. **Report any of such cases to the Police.**

**The Chairperson,**

**Kiambu County Public Service Board Selection Panel**

**County Government of Kiambu**