



# COUNTY GOVERNMENT OF KIAMBU

DEPARTMENT OF LANDS, HOUSING, PHYSICAL PLANNING,  
MUNICIPAL ADMINISTRATION AND URBAN DEVELOPMENT

## RUIRU MUNICIPALITY

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### MINUTES OF RUIRU MUNICIPALITY BOARD MEETING HELD ON 4<sup>th</sup> DECEMBER 2024 AT RUIRU MUNICIPALITY OFFICES

#### MEMBERS PRESENT

Samuel Mwaniki	Chairperson
Salome Wanjiku Kimata	Vice chairperson
Joanne Kihori	Municipal Manager
Francis Kariuki Kaminju	Member
Veronicah Wangui Gitau	Member
Simon Githiora	Member
David Muchina (Dr.)	Member
Monica Mwageru	Member
Salome Wainaina	CECM LHPP MAUD
Martin Kan'giri	C.O LHPP MAUD

#### AGENDA

- 1) Reading and confirmation of previous meeting minutes
- 2) Adoption of the Agenda
- 3) Annual Development Plan and budget circulation
- 4) Municipal revenue targets review meeting
- 5) Adoption of Municipal Charter
- 6) AOBs

The meeting was called to order at 10.45AM with a word of prayer from Mr. F.Kaminju

**Min 1/12/2024 Reading and confirmation of previous meeting minutes**

The board secretary read the minutes and were confirmed by Mr. Simon Githiora and seconded by Monica Mwagiru.

**Min 2/12/2024 Matters Arising**

Members requested for an immediate follow-up on the issue of municipal board identification badges and car parking stickers for the board members.

Members also inquired about World Urban Forum scheduled for 2026

**Min 3/12/2024 Annual Development Plan and budget circulation**

Members were informed of the plans to prepare the annual development plan for the next financial year. Budget committee was tasked to present ADP for the municipality in the next meeting and the budget circulation which is already under way.

**Min 4/12/2024 – Review of Municipal Annual target**

The secretary shared with the board, municipality revenue target with the board. Following recommendations and from previous years revenue performance, the board adopted the 400million revenue target for the current financial year.

**Min 5/12/2024 – Adoption of the municipality charter**

The secretary noted that he had forwarded the municipality charter for the members to review. The members emphasized on full operationalization of the charter and its function to enhance service delivery in the municipality

**Min 5/07/2024 AOB**

The chair urged all members to harmoniously work together for the success of our municipality and all members agreed to that proposal.

**ADJOURNMENT**

There being no other business the meeting was adjourned at 12.30.hrs with a word of prayer from Monica Mwageru and members were invited for refreshments.

Next meeting date to be communicated.

Chairperson

Sign 

Secretary

Sign 