

COUNTY GOVERNMENT OF KIAMBU
THIKA MUNICIPALITY

MINUTES OF THE FULL BOARD MEETING HELD ON THURSDAY 19TH MARCH,
2020 AT THE HEADQUARTER'S BOARDROOM STARTING AT 10.00A.M.

PRESENT:

James T. Njuho	Chairman
Cecilia Mwangi	Vice Chairperson
Paul Gachoka	Member
Jane N. Makobo	Member
Esther Wanyoike	Member
George King'ori	Member
Daniel Mwaura	Member
Elizabeth Hussein	Member
Fredrick K. Mwangi	Ag. Municipal Manager/Secretary

INATTENDANCE:

Eric Matata	CECM MAUD Representative
Loise W. Kiarie	Administrative Assistant

MIN/THKM/BM/O1/2020 Constitution of the Meeting

The Chairman called the meeting to order at 10.00A.M and thanked the board members for attending the meeting on short notice. The meeting commenced with prayers led by George Kingori. He thereafter called for self-introduction which was done.

MIN/THKM/BM/O2/2020 Quorum

The Chairman confirmed that there was quorum in the meeting.

MIN/THKM/BM/O3/2020 Agenda

The agenda of the meeting was adopted as earlier circulated and proposed by Jane Makobo and seconded by Daniel Mwaura.

1. Prayers and constitution of the meeting
2. Adoption of the agenda
3. Declaration of conflict of interest
4. Reading and confirmation of the minutes of previous meeting

Signed for circulation by the Secretary this day of 2020

Confirmed and signed by the Chairman this day of 23/03/2020

5. Matters arising from the minutes
6. FY 2019/2020 Ongoing Projects
7. AUIP/KUSP Program FY 2020/2021
8. A.O.B

MIN/THKM/BM/O4/2020 Declaration of Conflict of Interest

Upon request by the Chairman no interest on the agenda was declared.

MIN/THKM/BM/O5/2020 Reading and Confirmation of Minutes

The minutes of the previous two Board meetings held on 3rd October, 2019 and 18th December, 2019 were read to the meeting and confirmed as true record of the proceedings of the meetings as proposed and seconded by Cecilia Mwangi and Paul Gachoka respectively.

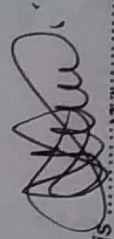

MIN/THKM/BM/O6/2020 Matters arising from the Minutes

Matters arising from the minutes were put on hold as majority was being taken care of by the day's agenda.

MIN/THKM/BM/O7/2020 FY 2019/2020 Ongoing Projects

The Board was taken through the projects for FY 2019/2020, which was noted to have gone through the tender stage after re-advertisement was done due to failure in adherence to procurement Act. The projects were awaiting evaluation and procurement process to start. The works are expected to start in may during the year. The projects are as follows:-

	Activity	Time Frame		Total
		Start Date	End date	
1	Upgrading to bitumen standards of Kilimambogo Makutano Township Roads and street lighting of Juja estates including- Kipipiri area – Gachororo – Mungéthu, Joyland, St Pauls, Kenyatta road and riverside	01/03/2020	01/12/2020	85, 000, 000
2	Construction of a Secondary Sewer line at Muigai Inn, Chiefs Area, Daima Estate –.	01/03/2020	01/03/2021	50, 000, 000

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3	Improvement to bitumen standards of - Bible Fellowship - Majengo - SACDEP - Central Memorial Hospital roads, AC on commercial street, Kwame Nkrumah Rd, uhuru strt, Kenyatta Rd n crossroad in Thika Municipality	01/03/2020	01/12/2020	167, 000, 000
	Total			305, 086, 600

In discussing the plan the Board noted that although they were in agreement with the projects identified amongst others during the Citizen Fora and in appreciation of the fact that not all the projects identified by the citizens of Thika could be funded due to limitation of available resources, they raised their concern over the manner in which the screening of the projects by the technical team was done without involving the Board who are the mandated body by the UACA. Members requested any change of project done to be in consultation with them for their input to be incorporated. In particular they were concerned over the Nyacaba road that was identified as a project but was later dropped after it emerged that the road was on private land, the funds were reallocated to majengo SACDEP -Central Memorial hospital road without information to the Board. They called upon the CECM representative in the meeting to forward their concerns to the CECM Municipal Administration & Urban development

MIN/THKM/EM/06/2020 Urban Investment Plan and Budget FY 2020/2021

The Ag Manager informed the Board that the deadline for approval and submission for Urban Investment plan and budget for FY 2020/2021 was due on 31st March, 2020. He pointed out that although the process started later than expected, it was important for the Board to approve the projects and not to lose on the World Bank funding for the next financial year. He further noted that once passed, the AUJP and budget shall be forwarded to the County Assembly for adoption and appropriation.



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Activity	UDG	County Co fund	Total
1 Upgrading to bitumen standards of Gwa Kairu Centre and adjacent streets road in Thika Municipality	130,000,000	-	130,000,000
2 Construction of a fire station in Thika municipality	50,086,600	-	50,086,600
3 Neighborhood and street improvement in Witeithie to Athena Bypass to Bituminous standards	80,000,000	85,000,000	165,000,000
4 Upgrading of Kiganjo rd to PCEA Mugutha link road to Bituminous standards	50,000,000	-	50,000,000
Total	305,086,600	85,000,000	390,086,600

Following deliberations on AUJP and the budget for FY2020/2021, the Board approved the same proposed by Elizabeth M. Hussein seconded by Paul Gachoka

MINT/HKM/BM/O9/2020 A.O.B

- 1. Beautification of Thika Town Roundabouts project**
The Board raised their concern over the poor workmanship of the project by the Contractor. They called for nonpayment of the Contractor until the works are done to standards.
- 2. Benchmarking trip to Kitale by the Board**
The Board revisited the issue and called upon the necessary approvals and facilitation to be given by the Department to enable them benchmark from other Municipalities.
- 3. Projects site visits**
The Ag Manager to come up with the schedule of site visit meetings.
- 4. Board identification cards**
The matter was noted to have delayed and the Ag. Manager was called upon to expedite the same through the Department of Municipal Administration.

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The meeting was closed at 12.20P.M. with prayers said by Elizabeth M. Hussein.

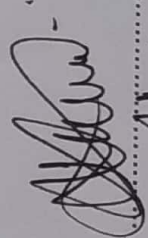


Compiled by the Municipal Manager/Secretary

Dated..... 23/03/20

Confirmed by the Chairman.....

Dated.....



Signed for circulation by the Secretary this

.....day of... 23/03/.....2020

Confirmed and signed by the Chairman this

.....day of... 23/3/.....2020

Signed for circulation by the Secretary thisday of.....2020

Confirmed and signed by the Chairman this.....day of.....2020