

**MINUTES FOR THE ZOOM BOARD MEETING HELD ON 17<sup>TH</sup> DECEMBER, 2020 AT THE BOARD ROOM/ZOOM.**

**AGENDA.**

1. Confirmation of the previous board meeting minutes.
2. Matters arising.
3. Progress reports for KUSP projects 2019/2020.
4. A.O.B.

**MIN 01: OPENING REMARKS.**

The meeting started at 11.00 am with a word of prayer from the vice-chairperson, Grace Nduta.

**MIN 02: READING AND CONFIRMATION OF PREVIOUS MINUTES.**

The previous minutes were read by the Manager. They were proposed by Steve Kanja and seconded by Grace Nduta, to be a true record of the minutes.

**MIN 03: MATTERS ARISING.**

- The dagoretti project will still be done by the same contractor since he had already mobilized. If we were to award a different contractor; that would lead to litigation issues and the Municipality would lose the case.
- After the meeting between the Kabete leaders and the board, it was agreed that the Mwimuto project will be done in the next financial year.

**MIN 04: PROGRESS REPORTS FOR KUSP PROJECTS 2019/2020.**

The manager took the board through the progress report.

It was noted that outfalls are a major challenge in most of the projects especially in Kinoo and Ndumbuini wards as people have built on waterways. Listed below are two examples that were pointed out by the board:

- In the 87-Ndumbuini project along (CH 0+180) there is a flooding problem that if not tackled immediately, the water will sip through the road. This will result in the road getting potholes in a span of 12 months.
- In the Wambaa-Wamakima project, there is a similar problem along good hope area.

Reuben suggested for the drainage problem at good hope; the municipality should liase with the local leaders to engage the people living around there for an outfall.

It was also suggested that the M.C.A for 87 ward should lobby for more money in order to have a storm water project next year, this will help in curbing the flooding problem.

Rueben also pointed out that the natural waterways bill by Hon. Samuel Wanjiku would be in effect from March, 2021. This will ensure people building on waterways set aside a section for draining of the storm water drains.

It was also agreed that for all projects being brought to the board for approval, they should clearly indicate the outfalls. Consents should also be signed by people living along the waterways to avoid delaying the projects.

It was also decided relocation of services such as water and electricity should be done at the beginning of the projects to avoid delaying the projects.

**MIN 05: A.O.B.**

- ❖ The manager pointed out that the Municipality saved 19M in the first financial year and 49M in the second financial year. It had earlier been agreed that 4M will go to funding public toilets in Jeevanjee Park. 15M will go towards funding a NMT project outside the new market and also paving of Lusiget market. The 49M will fund the Mwimuto project.
- ❖ The vice chair asked that the functions and roles of the board be made clear. She also asked about the board allowances and said the statutory deductions should also be clarified. Vice chair requested for trainings and other capacity building activities for the board.
- ❖ It was also pointed out that for the board allowances; the rate set was for job group 'Q'.
- ❖ It was also agreed that the board members will follow up on the municipal office space in the new market.
- ❖ The board agreed to lobby for the market to be handed over to the municipality.
- ❖ It was pointed out that the Municipality is over-reliant on the KUSP program. A member suggested that for sustainability, the municipality needs to involve Public-private partnerships.
- ❖ It was pointed out that harmonizing of departments like solid-waste would help in the smooth running of the municipality.
- ❖ It was suggested that the board visits should be held monthly, so as to address any challenges in a timely manner.
- ❖ The Vice-chairperson requested all municipalities to have their own budgets as they are all unique and have different needs.

There being no other business, the Vice-chairperson wished the member's happy holidays. The meeting ended at 12.50 pm with a word of prayer from Steve Kanja.

COUNTY GOVERNMENT OF KIAMBU  
DEPARTMENT OF LAND, HOUSING, PHYSICAL PLANNING, MUNICIPAL ADMINISTRATION AND URBAN  
DEVELOPMENT

KIKUYU MUNICIPALITY

Telegraphic Address  
Governor Kiambu  
Kiambu County



Municipal Manager  
P.O. Box 149 -00902, Kikuyu  
Email: kikuyumunicipality@kiambu.go.ke  
When replying please quote Ref: No & Date

**ATTENDANCE LIST FOR THE BOARD ZOOM MEETING BEING HELD ON 17<sup>TH</sup> DECEMBER 2020.**

NO	NAME	DESIGNATION	CONTACT	SIGNATURE
1.	Grace Aduta	KC CHAIR. MEMBER	072247528	Grace Aduta
2.	E. Hien Mwanja	Municipal Mgr.	072488387	E. Hien Mwanja
3.	REUBEN	MEMBER (ZOOM)	0722521880	
4.	STEVE KANJA	MEMBER (ZOOM)	0715258577	
5.	BISHOP THEURI	MEMBER (ZOOM)	0722895012	
6.	MUGO KIMANI	<del>MEMBER</del> CECM ( )		
7.	MR. MUTIE	CO (APOLOGY)		