



**COUNTY GOVERNMENT OF KIAMBU**  
**DEPARTMENT OF YOUTH AFFAIRS SPORTS AND**  
**COMMUNICATION**  
**P.O. BOX 2344-00900 KIAMBU, KENYA**

**Expression of Interest**

**Back ground**

The County Government of Kiambu, wishes to put in place a post Covid 19 pandemic fund programme. The Governor working in consultation with the Council of Governors wishes to establish a fund whose main objective is to help mitigate the negative effects occasioned by the Covid 19 pandemic. It is evident that the County's micro, small and medium scale businesses have been subjected to adverse business environments leaving many entrepreneurs struggling to meet their overheads.

Accessing bank loans requires meeting of several conditions that are now more than ever a challenge. Interest to be paid remains extremely high and as such most entrepreneurs would rather ignore such credit. The County Executive through the department of youth affairs, sports and communication now invites suitable banks and financial lending institutions to express interest in partnering with Kiambu County.

**Objectives**

The ensuing contract shall provide a partnership between the County Government and the Partner where financial credit will be accessible to businesses domiciled in Kiambu. Such a facility shall be repaid back under the supervision of the partner. The County shall mitigate up to an agreed percentage the interest chargeable to the businesses. The arrangement shall be as regulated by law.

## Expected Outputs

1. Revive businesses affected by the covid 19 pandemic
2. Creation of employment
3. Actualization of agribusiness and manufacturing in line with the big 4 agenda spurring growth in the County economy.
4. Value addition of our farm produce
5. County markets revived
6. Workplans to be employed in giving access to credit

Qualifications of interested bidders (each item can only score the maximum total score indicated. Evaluators shall aggregate the score for each bidders document.)

1. The bidders must demonstrate that they are regulated by the Central Bank of Kenya. **5marks**
2. They must be holders of a valid and current CBK banking license (provide a certified copy CEO). **5marks**
3. They are registered under the banking act (attach registration documents). **10marks**
4. Demonstrate in **written format** their audited balance sheet showing a capital of at least Kenya Shillings 200 Billion (mark the evidence) **5marks**
5. They shall demonstrate that they have been operating under conditions 1 and 2 for at least 10 years. **10marks**
6. They must demonstrate that they have managed funds for clients preferably Government or Counties of an amount in excess of Kshs 300 Million during the immediate past three years. By this we intend to see that you managed or continue to manage the funds from the years 2017,2018, 2019 and ongoing in 2020. **15marks**
7. Demonstrate by attaching copies of their valid Single Business Permits for the actual number of branches or offices you have opened within Kiambu County. **5 marks 1copy 1 mark**
8. Demonstrate their loan processing turnaround time. **5 marks**
9. Give detailed propositions of the loans they offer to SME's and micro enterprises. **5marks**
10. Existence of computer solutions being software's that shall be used to process and manage the loan accounts and applications. **5marks**
11. Number of agencies attached to their various Kiambu branches. The managers of the branches ought to present these lists. **5marks**
12. Short written details and organogram of desk officers that are administering their current loans procedures **5marks**

13. Innovativeness. Solutions employed by yourselves that have resulted in clients accessing funds **5marks**
14. Outcomes that you have realized where there has been creation of employment **5marks**
15. The identities of relationship managers whose duty is to process, monitor and manage loan beneficiaries so as to mitigate against bad debtors. **5marks**
16. The training programme that you shall administer in order to empower successful applicants. **5marks**

Evaluation shall be undertaken using only the criteria outlined therein

The evaluation committee shall determine the highest scoring \_\_\_\_\_ bidders and only the best bids shall proceed to the interview evaluation.

The interested bidders shall be expected to demonstrate all the above requests.

These shall be in written documentation format where an original and a copy of the original shall be submitted **outside the procurement office Room 15B at Thika town hall offices on or before FRIDAY 9<sup>TH</sup> OCTOBER, 2020.**

At a later date and at an appropriate time and venue shortlisted bidders shall be invited to a face to face interview where they shall explain issues within their bids.