



**COUNTY GOVERNMENT OF KIAMBU  
COUNTY PUBLIC SERVICE BOARD**

**VACANCIES FOR MUNICIPAL BOARD MEMBERS**

Pursuant to the provisions of section 14 of the Urban Areas and Cities Act, 2011, as read with section 14 of the Urban Areas and Cities Act, 2011 and Sections 59 (1) and (2) of the County Governments Act 2012, the County Government of Kiambu invites applications for **nine** (9) positions for **each** of the following proposed municipalities; Kiambu, Karuri, Thika, Kikuyu, Limuru and Ruiru. The members of the Board shall hold office for a term of five years, on a part-time basis.

The Functions of the Board shall be as stipulated in Section 20 of the Urban Areas and Cities Act.

Requirements for Appointment:

- a) Must be a Kenyan citizen;
- b) Must either for the last five years been a resident of the Municipality; or have a permanent dwelling in the respective municipality or must have for the last five years been carrying on business in the respective municipality.

Please note that four vacancies of the total nine positions are reserved for members of any of the following bodies and therefore, members of these bodies who meet the above criteria are encouraged to apply-

- a) An umbrella body representing professional associations in the area;
- b) An association representing the private sector in the area;
- c) A cluster representing registered associations of the informal sector in the area;
- d) A cluster representing registered neighborhood associations in the area; and
- e) An association of urban areas and cities.

**HOW TO APPLY:**

All applicants should submit their applications together with copies of their detailed Curriculum Vitae with names, address and telephone contacts of three referees, academic and professional certificates, testimonials, letter from the chief, national identity card or passport and any other supporting documents. Clearly indicate the municipality and category applied for both on the cover letter and envelope.

Applications should be addressed to:

The County Secretary and Head of Public Service  
P.O. Box 2362 – 00900  
Kiambu

Hand delivered applications should be dropped in the specific box provide at the County Headquarters, County Secretary and Head of Public Service reception, Kiambu between 8:00am and 5:00pm on weekdays. Only shortlisted persons will be contacted.

Applications should reach the County Secretary and Head of Public Service on or before 14<sup>th</sup> June, 2018 at 5:00pm.

Shortlisted candidates will be required during the interview to produce their Original Identity Cards/ Passports, academic and professional certificates, testimonials, valid clearance certificates from the Kenya Revenue Authority; the Higher Education Loans Board or the Commission for Higher Education for degrees obtained outside Kenya; the Ethics and Anti-Corruption Commission; the Criminal Investigation Department and a recognized Credit Reference Bureau in compliance with Chapter Six of the Constitution of Kenya 2010.

NB: Women, persons with disability, the youth and people from marginalized groups who meet the specified requirements are encouraged to apply.